MINUTES OF 24th MEETING OF THE BOG
GOVT. ENGINEERING COLLEGE KOZHIKODE, WEST HILL
(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

Date: 17.3.2021   **Time: 10 am**
                                                         Venue: Google meet

Members present
1. Dr. L S Ganesh, IIT Madras (Chairman)
2. Dr. Elizabeth Elias, Professor, NIT Calicut (Retd.), Member
3. Dr. Vrinda V Nair, SPFU Director
4. Sri. Santhosh Kurup, CEO, ICT Academy of Kerala, Member
5. Dr. Najeeb K., Principal, GEC Kozhikode
6. Dr. Anjana Santhakumar, GEC Kozhikode
7. Dr. Sajith P P, GEC Kozhikode
8. Mr.Ajayan, Higher education department

Members absent
1. Controller of Examinations, KTU, University nominee
2. Representative from Finance Department, Govt. of Kerala
3. Director of Technical Education

Dr. L S Ganesh, Chairman (Board of Governors), presided over the meeting. The Principal of GECK, Dr. Najeeb welcomed all the members into the meeting. The items as per the agenda note were taken for discussion and approval.

Minutes

PART A: PROCEDURAL

Item No. A1:   Confirmation of the minutes of the 23rd meeting of the BOG held on 07.12.2020.
The minutes of the BOG meeting held on 07.12.2020 were read and confirmed.

PART B: STATUS REPORTS

Item No. B1: Report of the Principal.
The TEQIP coordinator, Prof. Premson Y, presented a brief summary on the history and current status of the UG and PG courses on behalf of the Principal.

Item No. B2: Current Faculty Position of the Institution
The TEQIP coordinator presented the current faculty position along with the respective qualifications. Number of PhDs is QIP, part time etc. are listed

The BoG resolved to provide full financial support, irrespective of the amount, for tuition fee and registration fee only, beginning from the start of the four fund period(4th July 2016), paid by faculty members pursuing part-time Ph.D. programs in

India. This shall be availed by faculty who are affiliated with GEC Kozhikode for the period of claiming the fees. This shall be claimed if the registration start date is not more than 60 months older from period of claim. However this scheme is not applicable to those who converted QIP programs to part time. An extended financial support of additional 12 months shall also be provided in a case by case basis, after providing reasons for extending the PhD. program.

Item No. B3: Review of actions taken on the decisions of 23rdBoG meeting
The TEQIP coordinator presented the actions taken on the 23rd BoG meeting.

The meeting reviewed the actions taken upon the decisions of the 23rd BoG and provided the following suggestions:

1. **To go ahead with the UG program in CSE. As discussed in previous BoGs it may be tried for a strength of 60 students. If there is extreme space limitations, the program may be started with an initial strength of 30 students**

Item No. B4: Reports on Activities
The TEQIP coordinator presented the details of admissions, results, placements, higher studies and faculty achievements.
The Board members discussed the activities, congratulated the winners and suggested the following:

1. **To include Graphical representation of data(bar chart etc.) for better clarity.**

Item No. B5: Finance Report: Status of Four Funds
The TEQIP Coordinator presented the status of the four funds **The current total expenditure is 22%. Including new proposals the expected expenditure is about 69%. The BoG approved the re-appropriation of four funds suggested, considering the current expenditure and new proposals, as shown below.**

Four Fund status including files under processing and new proposals

	Total Alloted(As on 1-11-2017)	Expenses	Processing Started	New proposals	Total Expected expenditure	Balance(Total allocated - Total Expected)
Corpus	32,14,752	15,11,314	7,24,316	62,600	22,98,230	9,16,522
Faculty and Staff development	33,29,875	6,81,343	9,53,106	1,11,466	17,45,915	15,83,960
Equipment Replacement	31,95,000	2,50,486	17,16,759	2108200	40,75,445	-8,80,445
Maintenance	32,05,375	4,37,443	2,89,300	74800	8,01,543	24,03,832
	1,29,45,002	28,80,586	36,83,481	23,57,066	89,21,133	40,23,869
% of Expenditure		22			69	

Reappropriation (Proposed)					
Department	Corpus	FSD	Eq. Repla.	Eq. Maintainance	Total
Chemical	5,81,873	7,45,188	6,12,500	2,80,472	22,20,033
Mechanical	4,28,115	2,94,806	6,12,200	6,85,970	20,21,091
Civil	3,80,323	3,71,105	3,45,000	6,15,950	17,12,378
AEI	8,52,794	2,94,487	11,20,500	3,05,769	25,73,550
Institution Level	20,17,244	5,37,079	17,40,245	1,23,382	44,17,950
	4260349	2242665	4430445	2011543	**12945002**

The BoG approved the proposed re-appropriation of four funds and suggested:

1. **To think about and formulate plans for speeding up processing of new proposals**
2. **To update the re-appropriation details in the management software.**

Item No. B 6 Ratification of Expenses from Four Funds

B 6.1 completed processing during the period 1-12-2020 to 28-2-2021

The BoG ratified the expenses till 28-2-2021.

B6.2 The files under processing were presented and the BoG approved the same.

The BoG also ratified the approval request of two student conferences, submitted by Dr.Shaji K and NBA accreditation fee for PG programs by Dr. Pradeep V.

The BoG ratified the expense of conference paper presentation by Prof .Rahmathulla Noufal E

The BoG suggested not to consider such activities in future if prior intimation was not given to TEQIP. Email intimation can also be considered in such cases.

BoG also discussed the issue of renaming *remedial class* for LET students into *bridge course* to avoid certain technical formalities, raised by Dr. Santhosh of Applied Science Dept. The BoG advised to go ahead with the program as remedial class itself since the concept of bridge course is different from that of remedial course.

The BoG also ratified the PhD fee paid by Prof. Saeed P A, considering the revised norms for Part time PhD fees

Item No. B 7: International Conference

The BoG discussed the details of the International Conference, named 'Yukthi-2021'. The schedule of activities is presented.

The BoG chairman suggested to share the interim status report on submissions (no. of papers, some details about the papers etc.) with the BoG members

Part C – NEW ITEMS

C1. NEW PROPOSALS

The TEQIP coordinator presented the new proposals and the BoG approved the same as presented in agenda notes.

C2. Shifting to the new campus

The TEQIP coordinator reported the progress in identifying new location for the college campus, to the BoG. Dr.Sreejith, Land acquisition committee convener presented the details.

The BoG commended that it is high time to move to a new location.

Part D: OTHER ITEMS

The other items discussed in BoG are,

D1. AICTE Extension of Approval for the academic year 2021-22

D2. Planning to start new Programs in

      1, B.Tech in Computer science and Engg(FT)

      2. M.Tech in Civil Engg Dept (Structural Engineering-FT)

      3. B.Tech in Electronics and Communication Engg(PT)

      4. B.Tech in Mechanical Engg(PT)

      5. M.Tech in Chemical Engg Dept (Health, Safety and Environment PT)

The BoG discussed the details and advised to go ahead with the proposals.

D3. Revision of four fund utilization guidelines

After detailed discussions the BoG modified some of the four fund utilization guidelines and is attached as Appendix-1.

The BoG discussed the proposal for purchasing laptops for economically weak students, and suggested to form a committee including staff advisor/s to decide upon the beneficiaries. The BoG suggested to go ahead with the purchase even if the number of computers purchasing is low.

Regarding the purchase of equipment using research seed money (as raised by Dr. Anirudhan P, R&D coordinator, in view of the Government order-G.O. (Rt) No. 237/2021/HEDN dated Thiruvananthapuram 08/2/2021), the BoG discussed the issues and decided to go ahead with the purchase of equipment using research seed money with the following conditions:

1. Computers and peripherals should not be purchased.

2. Software essential for the research may be purchased.

3. The purchase decision should be approved by the research-committee with one member included from NIT/IIT as an external member.

The Principal delivered the vote of thanks.

The meeting concluded at 12.10 PM.